

INTERNATIONAL AGENT GENUINE TEMPORARY ENTRANT (GTE) CERTIFICATE

The CSU GTE Certificate

1. This document is to be completed by the International Agent in the assessment of prospective international students for study at Charles Sturt University (CSU).
2. The International Agent must complete the GTE Certificate after the International Agent has:
 - a. interviewed the prospective international student (the applicant), using the CSU Genuine Temporary Entrant (GTE) Questionnaire, or equivalent, and
 - b. deemed the applicant suitable for recommendation to study at CSU in accordance with the GTE requirements of the Australian Government.
3. The International Agent must forward the completed Certificate to: admissions@csu.edu.au at the appropriate time, either:
 - a. attached to the Application Form for an onshore study place (where the GTE Questionnaire is completed at the same time as the Application Form), or
 - b. after the student is notified of a conditional study offer by CSU.

Instructions for completion of the GTE Certificate and financial documentation

- a. The International Agent must complete the applicant's details on the Certificate including full name, date of birth, address, country and the risk rating as assessed on the GTE Questionnaire (very low to very high).
- b. The International Agent must sign, enter their full name, and date the Certificate to confirm that they hold the listed documentation (GTE Questionnaire and financial documents where necessary) and that, in their assessment, the applicant is genuine.
- c. The International Agent should email the completed Certificate to admissions@csu.edu.au with the Application for Admission form.
- d. The International Agent must request copies of financial documentation from students from countries rated by DIBP as an AL3 or AL4 risk level (or Suriname, Syria, Zambia, Mozambique or Namibia) to be submitted with their initial application to the International Agent. In addition to Suriname, Syria, Zambia, Mozambique and Namibia a full list of these countries can be found at: www.immi.gov.au/allforms/pdf/assessment-levels.pdf. The International Agent does not need to send these documents to CSU unless requested. CSU may use its discretion to request these documents from the International Agent at any time. These financial documents should be certified copies of the original.
www.csu.edu.au/forms/docs/certified-verified-documents.pdf
- e. International Agents must be aware that they are responsible for making a recommendation to CSU, and that recruiting a student who does not satisfy Visa requirements of the Australian Government, or does not complete the nominated course regardless of reason and/or fails to return to his/her home country in accordance with his/her visa requirements may result in suspension or termination of the International Agent Agreement with CSU.

The Vice-Chancellor
Charles Sturt University
Panorama Drive
Bathurst NSW 2795
Australia

Dear Sir,

I certify that I have interviewed and assessed the following prospective international student:

Full name:..... Date of birth:.....

Address:.....
.....

Country:

I understand that my International Agent rating will be downgraded and potentially suspended or my International Agent Agreement may be terminated in the event that I recommend an applicant who either:

1. does not satisfy Visa requirements of the Australian Government; or
2. does not complete the nominated course regardless of reason and/or fails to return to his/her home country in accordance with his/her Visa requirements.

I am confident that the applicant named above satisfies the Australian Department of Immigration and Border Protection (DIBP) requirements for entry to Australia as a genuine student and satisfies the Genuine Temporary Entrant (GTE) requirements.

I am recommending that a conditional offer be made to this applicant. I confirm that:

In my records I hold a Genuine Temporary Entrant Questionnaire completed during interview with the applicant. My assessment indicates that the applicant is a (*insert your risk rating, i.e. very low, low, moderate*) risk to the University and the Genuine Temporary Entrant (GTE) Scheme of the Australian Government; and

- **For applicants from AL3 and AL4 countries (see www.immi.gov.au/allforms/pdf/assessment-levels.pdf) or Suriname, Syria, Zambia, Mozambique or Namibia**

In my records I hold copies of financial documentation that indicates the applicant:

- has access to approximately AUD\$ per year, satisfying the amount of money required to meet living expenses while studying in Australia;
- is aware that approximately AUD\$1600 (AUD\$400 per year) is required to pay the Overseas Student Health Cover Insurance (single rate) for the duration of the Visa period before leaving his/her country; and
- understands the requirement to pay and has the capacity to pay AUD\$, being **one years' tuition fee** for the (*Insert name of course*) and the Student Services and Amenities Fee immediately after the CSU letter of offer to study is received by the applicant; OR

- **For applicants from AL1 and AL2 countries (see www.immi.gov.au/allforms/pdf/assessment-levels.pdf)**

The applicant understands the requirement to pay and has the capacity to pay AUD\$, being **one session's tuition fee** for the (*insert name of course*) and the Student Services and Amenities Fee immediately after the CSU letter of offer to study is received by the applicant.

.....
Name of CSU International Agent

.....
Signature of CSU International Agent

.....
Date (DD-MON-YYYY)



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