



CSU GENUINE TEMPORARY ENTRANT (GTE) PROCESS FOR INTERNATIONAL AGENTS

The CSU GTE Questionnaire

1. The CSU GTE Questionnaire is a tool that CSU encourages International Agents to use in order to undertake the required assessment of each prospective international student as a Genuine Temporary Entrant (GTE).
2. The International Agent may use its own version of assessment, provided that:
 - a. a copy of the equivalent version of GTE assessment is submitted to CSU and CSU approves the version prior to use; (This requirement applies to Agents recruiting in Assessment Level (AL) 3 and 4 countries only) and
 - b. evidence of completion of the GTE Questionnaire, or equivalent, is retained on the prospective international student's file.
3. CSU does not require International Agents to submit the GTE Questionnaire, or equivalent, to CSU, however International Agents must retain evidence of completion of their assessment on the prospective international student's file.
4. Following completion of the GTE Questionnaire, or equivalent, the International Agent must complete the International Agent Genuine Temporary Entrant Certificate (GTE Certificate), and submit the GTE Certificate to CSU with the prospective international student's application.

Instructions for Completion of the CSU GTE Questionnaire:

- a. The International Agent should complete the GTE Questionnaire, or equivalent, during an interview with the prospective international student (the applicant).
- b. The International Agent should complete details of the applicant's answers to the interview questions in the notes column and determine if, in their opinion, the answer is satisfactory.
- c. The International Agent should complete the Assessment Process and Risk Assessment (or equivalent) to determine the level of risk the applicant poses to the University on a scale from very high to very low.
- d. The International Agent should sign and date the Questionnaire (or equivalent) where indicated.
- e. The International Agent must retain a copy of the completed Questionnaire, or equivalent on the applicant's records.
- f. If the International Agent considers the applicant is suitable for recommendation for study at CSU, the International Agent must complete the GTE Certificate and submit to CSU with the applicant's Application for Admission form.
- g. CSU may conduct random audits of the International Agent's GTE assessment processes. If requested by CSU, the International Agent must scan and email a copy of the GTE Questionnaire, or equivalent, to admissions@csu.edu.au within one business day of receipt of the request. If the International Agent does not release the GTE Questionnaire, or equivalent to CSU within the requested timeframe CSU may use its discretion to suspend or terminate the International Agent Agreement.



GENUINE TEMPORARY ENTRANT (GTE) QUESTIONNAIRE

APPLICANT DETAILS

Given name(s) Family name

Date of birth Gender Male Female

Postal address

City / Town State Postcode Country.....

Telephone Mobile

Email Skype Name

Does the applicant have a criminal conviction? No Yes

Relationship status Single Engaged Married / De Facto Separated / Divorced Widowed

Does the applicant have any dependants? No Yes

If Yes, how many dependants?

Will spouse and/or any dependants Travel to Australia Remain at home

What CSU course has the applicant applied for?

INTERVIEW QUESTIONS – TO BE COMPLETED BY THE INTERNATIONAL AGENT

BACKGROUND

Satisfactory
Response

- | | | | |
|----|---|-----|----|
| 1 | How did you hear about Charles Sturt University (CSU)?
..... | Yes | No |
| 2 | Why did you choose CSU over other universities in Australia or overseas?
..... | Yes | No |
| 3 | Have you read the CSU prospectus or looked through the CSU website?
..... | Yes | No |
| 4 | In what city/town is the course of study you are choosing offered?
What do you know about that city? Why is that city/town appealing to you?
.....
..... | Yes | No |
| 5 | Are you aware that you cannot transfer education providers easily once you arrive in Australia?
Are you aware of the CSU transfer policy between registered providers?
.....
..... | Yes | No |
| 6 | Are similar courses available in your country? What do you know about them?
..... | Yes | No |
| 7 | Why do you want to study at CSU in Australia if a similar course is available in your home country?
..... | Yes | No |
| 8 | What do you know about Australia? People, culture, sports, currency, weather conditions, transport, etc.
.....
.....
..... | Yes | No |
| 9 | Are any family members of yours travelling to Australia with you?
If yes, please provide their names and their relationship to you.

Name Relationship
Name Relationship
Name Relationship | Yes | No |
| 10 | Do you have any relatives (including a spouse, parents or children) currently living in Australia?
If yes, please provide their names and their relationship to you.

Name Visa Type
Name Visa Type
Name Visa Type | Yes | No |

11 Have you had a visa refused or cancelled from any country including Australia for any reason? Yes No
 If yes, please provide details and copies of any documentation.

.....

12 Have you previously travelled or studied overseas? Yes No
 If so, where, when, for what reason and what was the outcome?

.....

ACADEMIC HISTORY AND EMPLOYMENT

13 Please list your prior studies, including English, and year of completion. Yes No
 This includes any current or incomplete studies.

Course Year

Course Year

Course Year

14 Have you applied and been refused admission to an Australian education provider in the last six months? Yes No
 If so, what was the reason for this rejection? Which university? What were you seeking to study?

.....

15 Can you name some employers in your country who want somebody with the qualifications you are seeking to achieve? Yes No

.....

16 How much does somebody with the qualifications you are seeking get paid when they commence work in your home country? Will the investment you are making in this course be recouped? Yes No

.....

ABOUT YOUR FAMILY

17 Are you married? How long have you been married? Yes No

(if not married)

Do you have any plans to get married? Yes No

Do you have plans to get married in Australia? Yes No

.....

18 Is your family supportive of your study in Australia? Yes No
 Who is the most supportive? Who is the least supportive?

.....

FUNDING OF YOUR STUDIES

19 What are the expected expenses for tuition fees for the entire duration of the course? Yes No

.....

20 Do you have access to funds to cover your tuition costs, you and your family's accommodation and other living costs (if applicable), schooling costs for any school-aged children (if applicable) and travel costs to and from Australia? Yes No

If yes, please choose the source of funding and provide evidence of that source of funding.

Parents Bank loan Employers Relative(s) in Australia Scholarships Relative(s) in home country

Other (please specify)

21 Are you aware of and have you read the CSU fee refund policy? Yes No

.....

22 Do you know if it is possible to work in Australia? Yes No
 What could you reasonably expect to earn in this period?

.....

23 Are you aware of the work restrictions while studying full-time in Australia? Yes No
 (Maximum of 40 hours per fortnight)

.....

24 Are you aware that Australia has a special system of health insurance cover for international students called Overseas Student Health Cover (OSHC)? Yes No

.....

25 Where do you intend to live while in Australia? Would you live on campus? Yes No
 What city/town are you interested in living in? How much have you budgeted for living expenses?

.....

ASSESSMENT PROCESS – TO BE COMPLETED BY THE INTERNATIONAL AGENT

Once you have completed all interview questions, please complete the below assessment.

1 - Strongly Agree
(Please select one)

Strongly Disagree - 7

- 1 Applicant has an appropriate English language level and has engaged in study that is consistent with their proposed study.
1 2 3 4 5 6 7
- 2 Applicant has career goals and has researched their prospects in their own country following their study.
1 2 3 4 5 6 7
- 3 Applicant has researched the course, the campus location and CSU.
1 2 3 4 5 6 7
- 4 Applicant has only this application or very few applications in play and has not had rejections.
1 2 3 4 5 6 7
- 5 Applicant can explain how the study will impact on each member of their family.
1 2 3 4 5 6 7
- 6 Applicant has strong family support.
1 2 3 4 5 6 7
- 7 Applicant has a clear understanding that they are restricted to a maximum of 20 hours work per week to fund their study.
1 2 3 4 5 6 7
- 8 Applicant has developed a system to ensure that they will have funds available to them, and has plans should that funding suddenly cease.
1 2 3 4 5 6 7
- 9 Applicant has realistic expectations of costs for them and all their family members.
1 2 3 4 5 6 7
- 10 Applicant has realistic expectations about their ability to find work and their likely income in their location.
1 2 3 4 5 6 7

RISK ASSESSMENT AND RECOMMENDATION – TO BE COMPLETED BY THE INTERNATIONAL AGENT

Based on the interview and assessment conducted, I rate this applicant’s risk to the University and to the Genuine Temporary Entrant (GTE) Scheme of the Government of Australia as:

Very High High Moderate Low Very Low

I therefore recommend that a conditional offer be given to this applicant: Yes No

In the event that the International Agent answers YES to a recommendation being made to the applicant, the International Agent must complete the International Agent Genuine Temporary Entrant GTE Certification and submit to CSU.

Signature of International Agent making recommendation

Printed name

Date (DD-MM-YYYY)