

# ACU STREAMLINED VISA PROCESSING EDUCATION AGENT PRE-APPLICATION CHECKLIST



Australian Catholic University (ACU) is committed to ensuring that its international student population consists of academically able and genuine students who are studying in Australia for the purpose of academic, personal and future career development.

As part of the Streamlined Visa Processing arrangements, registered ACU Education Agents must complete the following checklist for each prospective student applying to undertake the following programs prior to submission of the student application:

**BACHELOR DEGREE, MASTERS DEGREE & DOCTORAL DEGREE.**

The completed checklist should be attached to the student's ACU application. Attach this as a hard copy if submitting a print application and attach as a 'Supporting Document' if applying online.

If you have a question about this checklist, please contact your ACU Regional Manager or ACU International Admissions Office via telephone on +61 (0)2 9739 2437 or email [international.admissions@acu.edu.au](mailto:international.admissions@acu.edu.au)

**APPLICATIONS FOR STUDY SUBMITTED WITHOUT THIS CHECKLIST WILL NOT BE PROCESSED AND THIS MAY DELAY THE ISSUING OF ANY OFFERS.**

APPLICANT DETAILS			
ACU Education Agent Name		Submitted by	
ACU Education Agent Branch/Office		Date checklist completed	

APPLICANT DETAILS			
Title:		Date of Birth	
Family Name		Course applied for	
Given Name		ACU Campus selected	

ACADEMIC AND ENGLISH LANGUAGE REQUIREMENTS	
1	Does the applicant meet the ACU English language entry requirements? YES <input type="checkbox"/> NO <input type="checkbox"/> (if yes, please go to Q3) Further Comments _____
2	If the applicant does not satisfy the ACU English requirements, please state how he/she intends to meet these requirements before commencing an ACU study program? _____
3	Do you believe the applicant is likely to meet the academic entry requirements for his/her academic program? YES <input type="checkbox"/> NO <input type="checkbox"/> (if yes, please go to Q5)
4	If the applicant does not satisfy the ACU academic entry requirements, please state how he/she intends to meet these requirements? _____ _____

ACADEMIC PROGRAM AND INSTITUTIONAL COUNSELLING	
5	Have you explained the program structure in detail to the applicant – including progression requirements and the relevant credit information if the applicant is seeking credit or advanced standing? YES <input type="checkbox"/> NO <input type="checkbox"/> Further comments: _____
6	If the applicant is seeking credit / advanced standing, have they provided the relevant, certified curriculum information? YES <input type="checkbox"/> NO <input type="checkbox"/> Further comments: _____
7	Have you given the applicant detailed information about ACU including campus locations, study environment and programs of study? YES <input type="checkbox"/> NO <input type="checkbox"/> Further comments: _____
8	Are you satisfied that the course the applicant has selected for application is linked to their previous educational background and/or future career aspirations? Has evidence been cited to support this? YES <input type="checkbox"/> NO <input type="checkbox"/> Evidence shown: YES <input type="checkbox"/> NO <input type="checkbox"/>

**FINANCIAL REQUIREMENTS**

<b>9</b>	Are you satisfied that the applicant is able to meet the full financial requirements of their chosen ACU study program, including the associated living and travel expenses as specified by DIAC at <a href="http://www.immi.gov.au/students/student-visa-living-costs.htm">www.immi.gov.au/students/student-visa-living-costs.htm</a> YES <input type="checkbox"/> NO <input type="checkbox"/> Further Comments: _____ _____
<b>10</b>	Have you explained to the applicant the financial evidence he/she must be able to demonstrate in order to secure a student visa to study in Australia? YES <input type="checkbox"/> NO <input type="checkbox"/> Further comments: _____ _____
<b>11</b>	Has the applicant been informed about ACU tuition fee payment and refund policies? YES <input type="checkbox"/> NO <input type="checkbox"/> Further comments: _____ _____

**GENUINE TEMPORARY ENTRANT REQUIREMENTS**

<b>12</b>	Have you explained to the applicant the requirements to be classed as a Genuine Temporary Entrant (GTE) to study in Australia as provided by DIAC <a href="http://www.immi.gov.au/students/_pdf/2011-genuine-temporary-entrant.pdf">www.immi.gov.au/students/_pdf/2011-genuine-temporary-entrant.pdf</a> YES <input type="checkbox"/> NO <input type="checkbox"/> Further comments: _____ _____
<b>13</b>	Is the applicant aware that they may be interviewed by Australian immigration authorities to determine their status as a Genuine Temporary Entrant? YES <input type="checkbox"/> NO <input type="checkbox"/> Further comments: _____ _____
<b>14</b>	Has the applicant previously had any visa application refused by any country? YES <input type="checkbox"/> NO <input type="checkbox"/> If YES, please provide further information on the reason for this rejection: _____ _____
<b>15</b>	Are you satisfied that the applicant is a genuine student and can meet the Genuine Temporary Entrant criteria as provided by DIAC at <a href="http://www.immi.gov.au/students/_pdf/2011-genuine-temporary-entrant.pdf">www.immi.gov.au/students/_pdf/2011-genuine-temporary-entrant.pdf</a> ? YES <input type="checkbox"/> NO <input type="checkbox"/> Further comments: _____ _____

**APPLICATION**

<b>16</b>	Has the applicant completed all relevant parts of the ACU application Form? YES <input type="checkbox"/> NO <input type="checkbox"/> Further comments: _____ _____
<b>17</b>	Have copies of all original documents been checked and verified as authentic? YES <input type="checkbox"/> NO <input type="checkbox"/> Further comments: _____ _____
<b>18</b>	Additional comments regarding this application? _____ _____

I declare that the information provided above is correct and true. I am satisfied that this applicant meets all the financial and genuine temporary entrant requirements for study with Australian Catholic University

Education Agent Signature	Education Agent Stamp	Date