

# INTERNATIONAL STUDENT APPLICATION FORM

NB: All fields marked \* are **mandatory**. Details **must** be entered before an application can be processed.

Have you previously applied to study with us? No  Yes  Student ID: \_\_\_\_\_

## 1. PERSONAL DETAILS

1.1 Family Name \* \_\_\_\_\_

Given Name \* \_\_\_\_\_

Date of Birth \* \_\_\_\_/\_\_\_\_/\_\_\_\_ (DD/MM/YYYY)

Gender Male  Female

1.2 Passport Number \* \_\_\_\_\_

Nationality \* \_\_\_\_\_

Country of Birth \* \_\_\_\_\_

1.3 Are you currently in Australia? Yes  No

What visa type do you have/will apply for? \*

Student Visa                      Tourist  
 Permanent Resident              Other \_\_\_\_\_

Visa Expiry Date \_\_\_\_/\_\_\_\_/\_\_\_\_ (DD/MM/YYYY)

Visa Number \_\_\_\_\_

1.4 Victorian Student Number (VSN): \_\_\_\_\_ (if applicable)

1.5 Have you got Unique Student Identifier (USI) \*  No  Yes USI ID: \_\_\_\_\_

## 2. OVERSEAS CONTACT DETAILS

Home Phone Number \* \_\_\_\_\_ Mobile Phone Number \* \_\_\_\_\_

Email \* \_\_\_\_\_

Address \* \_\_\_\_\_

Country \* \_\_\_\_\_ Post/Zip Code \* \_\_\_\_\_

## 3. AUSTRALIAN CONTACT DETAILS

Home Phone Number \* \_\_\_\_\_ Mobile Phone Number \* \_\_\_\_\_

Email \* \_\_\_\_\_

Address \* \_\_\_\_\_

Suburb \* \_\_\_\_\_ State \* \_\_\_\_\_ Postcode \* \_\_\_\_\_

#### 4. COURSE PREFERENCES \*

<b>VOCATIONAL COURSES</b>	<b>COMMENCEMENT DATE</b> January, April, July, September
<input type="checkbox"/> Certificate II in Business (086780M)	<u>MM / YYYY</u>
<input type="checkbox"/> Certificate IV in Leadership and Management (091401G)	<u>MM / YYYY</u>
<input type="checkbox"/> Diploma of Leadership and Management (091402F)	<u>MM / YYYY</u>
<input type="checkbox"/> Advanced Diploma of Leadership and Management (091403E)	<u>MM / YYYY</u>
<input type="checkbox"/> Diploma of Hospitality Management (Stand Alone) (091007F)	<u>MM / YYYY</u>
<input type="checkbox"/> Advanced Diploma of Hospitality Management (Stand Alone) (091099G)	<u>MM / YYYY</u>
<input type="checkbox"/> Certificate IV in Accounting (091398G)	<u>MM / YYYY</u>
<input type="checkbox"/> Diploma of Accounting (091399G)	<u>MM / YYYY</u>
<input type="checkbox"/> Advanced Diploma of Accounting (091400G)	<u>MM / YYYY</u>
<input type="checkbox"/> Certificate IV in Information Technology (086526C)	<u>MM / YYYY</u>
<input type="checkbox"/> Diploma of Information Technology (086608A)	<u>MM / YYYY</u>
<input type="checkbox"/> Advanced Diploma of Information Technology (086727E)	<u>MM / YYYY</u>
<input type="checkbox"/> Certificate III in Commercial Cookery (094237A)	<u>MM / YYYY</u>
<input type="checkbox"/> Certificate IV in Commercial Cookery (093670C)	<u>MM / YYYY</u>
<small>incorporated with Certificate III in Commercial Cookery</small>	
<input type="checkbox"/> Diploma of Hospitality Management (091007F)	<u>MM / YYYY</u>
<small>incorporated with Certificate III and IV in Commercial Cookery</small>	
<input type="checkbox"/> Advanced Diploma of Hospitality Management (091099G)	<u>MM / YYYY</u>
<small>incorporated with Certificate III and IV in Commercial Cookery and Diploma of Hospitality Management</small>	
<input type="checkbox"/> Diploma of Project Management (093666K)	<u>MM / YYYY</u>
<input type="checkbox"/> Advanced Diploma of Program Management (093667J)	<u>MM / YYYY</u>
<input type="checkbox"/> Certificate IV in Marketing and Communication (094964C)	<u>MM / YYYY</u>
<input type="checkbox"/> Diploma of Marketing and Communication (094965B)	<u>MM / YYYY</u>
<input type="checkbox"/> Advanced Diploma of Marketing and Communication (094966A)	<u>MM / YYYY</u>
<input type="checkbox"/> Certificate IV in Travel and Tourism (094967M)	<u>MM / YYYY</u>
<input type="checkbox"/> Diploma of Travel and Tourism Management (094968K)	<u>MM / YYYY</u>
<input type="checkbox"/> Advanced Diploma of Travel and Tourism Management (094969J)	<u>MM / YYYY</u>
<b>Are you applying for Credit Transfer into this program?</b> YES <input type="checkbox"/> NO <input type="checkbox"/>	
<small>(If YES, please complete Credit Transfer application form)</small>	

<b>HIGHER EDUCATION</b>	<b>COMMENCEMENT DATE</b> March, July, November
<input type="checkbox"/> Bachelor of Tourism & Hospitality Management (073530C)	<u>MM / YYYY</u>
<input type="checkbox"/> Bachelor of Business (Leadership and Management) (097316M)	<u>MM / YYYY</u>
<b>Which Campus will you be studying at?</b>	Melbourne <input type="checkbox"/> Sydney <input type="checkbox"/>
<b>Are you applying for Credit Transfer into this program?</b> YES <input type="checkbox"/> NO <input type="checkbox"/>	
<small>(If YES, please complete Credit Transfer application form)</small>	

## 5. EDUCATIONAL QUALIFICATIONS

Highest Education Qualification \_\_\_\_\_  
 Institution \_\_\_\_\_  
 Year Awarded \_\_\_\_\_ Country \_\_\_\_\_

Are you currently studying? Yes  (If yes, please give details below) No   
 School / Institution \_\_\_\_\_  
 Commence: \_\_\_\_/\_\_\_\_/\_\_\_\_ Complete: \_\_\_\_/\_\_\_\_/\_\_\_\_

If you are currently studying in Australia, please attach Current Electronic Confirmation of Enrolment (eCoE)

## 6. ENGLISH PROFICIENCY

IELTS / PTE / TOEFL Overall Score \_\_\_\_\_ Other \_\_\_\_\_

## 7. Living Costs

Please visit <http://www.homeaffairs.gov.au/Trav/Stud/More/Student-Visa-Living-Costs-and-Evidence-of-Funds> for a guide to living costs.

Do you understand the costs associated with studying in Australia? Yes  No

How will you fund your study and living costs? (Choose more than one if applicable)

- Self-funded  
 Sponsored by family/ government/ institution/ employer  
 Bank loan: Please provide proof of employment and income, bank statements and loan letters.  
 Other \_\_\_\_\_

Please complete the **Annual Living Cost** table below to calculate the total amount of funds needed for yourself and any dependents who may accompany you. Regular students must demonstrate evidence of their financial capacity at the time of acceptance.

Expense	Required for	Amount required (in AU\$)	Estimated amount
Travel	Applicant	Return airfare to Australia	AU\$
	Family member(s)	Return airfare to Australia for each member	AU\$
Tuition	Applicant	Tuition fees for one year(two semesters)	AU\$
		Student services and amenities fee	AU\$
	School-aged	AU\$ 8,000 / child	AU\$
Living	Applicant	AU\$ 20,290 / year	AU\$
	Spouse/ partner	AU\$ 7,100 / year	AU\$
	Child	AU\$ 3,040 / year	AU\$
Overseas Student Health Cover (choose one)	Single	AU\$	AU\$
	Couple (Dual Family)	AU\$	AU\$
	Multi Family	AU\$	AU\$
<b>Total funds required</b>			<b>AU\$</b>

## 8. Overseas Student Health Cover (OSHC)

Do you require AAPoly to arrange OSHC?

Yes  (please select from options below) No  (please provide evidence)  
 Single  Couple  Family

## 9. LEARNING LIMITATIONS / DISABILITY

Visual  Hearing  Speech impairment

Other physical disabilities: \_\_\_\_\_

Pre-existing medical condition(s): \_\_\_\_\_

Other special learning needs: \_\_\_\_\_

### 10. ACCOMMODATION AND AIRPORT PICK UP (Service fees apply)

I require Home Stay            Yes               No     
 I require Airport Pick Up        Yes               No  

### 11. AGENT DETAILS

I authorize the agent detailed below to receive information related to my application.

### 12. APPLICATION CHECKLIST

Before submitting your application, please ensure all sections of application form are completed and attach the following:

- |  |   |
|--|---|
| <input type="checkbox"/> Certified copies of your academic qualifications      | <input type="checkbox"/> AAPoly Student Assessment form                   |
| <input type="checkbox"/> Certified copies of your English Language Proficiency | <input type="checkbox"/> Copy of your valid visa (if applicable)          |
| <input type="checkbox"/> Certified copy of your passport                       | <input type="checkbox"/> Copy of your valid OSHC (if applicable)          |
| <input type="checkbox"/> Copy of your eCoE                                     | <input type="checkbox"/> Credit Transfer Application Form (if applicable) |

### 13. STUDENT DECLARATION

#### PRE-ENROLMENT CONDITIONS

- I have read and understand the course and fee information on the Academies Australasia Polytechnic website, <http://www.aapoly.edu.au/> and in the course information brochure.
- I understand that Australian law requires student visa holders to notify their Education Provider of any change of address details within 7 days.
- I understand that it is compulsory to be covered by Overseas Student Health Cover while I am on a student visa.
- I understand that I am not eligible to transfer to another registered provider, without permission from Academies Australasia Polytechnic Pty Ltd until I have completed 6 months of my principal course of study.
- I understand that continuation in the course/s is dependant upon satisfactory academic progress and attendance. Failure to meet these conditions will result in my case being reported by Academies Australasia Polytechnic Pty Limited to Department of Home Affairs.
- I acknowledge that information about the ESOS Framework can be found at <https://www.aei.gov.au/Regulatory-Information/Pages/Regulatoryinformation.aspx>  
It is important for international students to understand the ESOS Framework. The Education Services for Overseas Student Act (ESOS) and regulations set out the legal framework governing delivery of education to overseas students studying in Australia on a student visa.
- I understand that information collected about me may be shared between the registered provider and the Australian Government and designated authorities and, if relevant, the Tuition Protection Services (TPS). This information includes personal and contact details, course enrolment details and changes, and the circumstance of any suspected breach by the student of a student visa condition. In other instances information collected on this form can be disclosed without your consent where authorised or required by law.
- I acknowledge that Academies Australasia Polytechnic is committed to protecting an individual's right to privacy in accordance with the Privacy Act 2001.
- I acknowledge that Academies Australasia Polytechnic reserves the right to alter any course, subject, admissions requirement or fee without notice.
- I have read, understood and agreed to Academies Australasia Polytechnic Refund Policy found at <http://www.aapoly.edu.au/student-policies>
- I am aware that Academies Australasia Polytechnic accepts students with a minimum age of 18 years.
- I understand that students in the Hospitality Management programs will be required to handle and prepare meat and meat products in practical lessons. Students may wear gloves when handling meat. One meat cannot be substituted for another meat. Academies Australasia Polytechnic will use halal meat when possible. Alcohol may also be used in some practical lessons.

I, \_\_\_\_\_

Hereby declare that the information supplied in this application and the supporting documentation is true and correct.

I have read, understood and agreed to the terms and conditions.

**Signature:** \_\_\_\_\_ DD / MM / YYYY