

# IRELAND

*FIRSTLY FILLING THE STUDENT DECLARATION FROM OF THE KIEC, CHECK LIST OF THE RECEIVED DOCUMENTS FOR OFFICE (ORIGINAL OR PHOTOCOPY), FILING UP LOF FORM- LETTER OF ENROLMENT FORM (THESE ARE THE FORMALITIES BEFORE AND DURING ENROLMENT PROCESS)*

## REQUIREMENTS FOR OFFER LETTER

- 1, All Academic Documents from SLC to Till date (Transcript, Charecter, Completion Certificate)
- 2, IELTS/TOEFL/PTE/CAE/ETAPP Scoresheet
- 3, Passport (Scan Full Pages)
- 4, Work Experience Letters if any
- 5, Application form of College/University
- 6, Statement of Purpose (If requested by the College/University)
- 7, Any Training/Internship Related Certificates if any

**After submitting all documents to the provider it takes 4 days to 14 days for offer letter**

## FINANCIAL DOCUMENTS AFTER OFFER LETTER

You must show that you have sufficient funds to support your stay in Ireland without recourse to public funds, or the reliance on casual employment.

You must show evidence that you have immediate access to at least €7,000. This is the estimated cost of living in Ireland for a student for one academic year.

Evidence of the source of your funding – minimum 6 months savings history - Bank Balance Certificate + Bank Statement

Applicants using Education loans submitted from Nabil Bank, Nepal Investment Bank or Everest Bank financing the full course of studies will be assessed more positively

Applicants using Education loans submitted from Nabil Bank, Nepal Investment Bank or Everest Bank financing part of the course of studies where courses are 2 years and above (loan should cover minimum 1 year fees and cost of living) will be assessed more positively. For each year not covered by the loan the standard INIS financial requirements are applicable and documentation of same should be submitted.

If loan - Load Mortgage Deed (English Translated + Nepali Copy)

It is recommended that any 'source of income' submitted in support of the application be accompanied by a 'Certificate of Tax' payment issued by the Inland Revenue Office for a minimum of two years preceding the application

With effect from 1 January 2017 the Visa Office will accept financial documents from only regulated institutions licensed by Nepal Rastra bank (Central Bank of Nepal)

Income Verification letter from Ward Office with supporting documents

Tax Clearance Certificate from Ward Office

Property Valuation report issued by Ward Office or Engineer

Land Ownership Papers of all used Property (English Translated + Nepali copy)

With effect from 1 January 2017 the Visa Office will accept financial documents from only regulated institutions licensed by Nepal Rastra bank (Central Bank of Nepal).

Relaonship Certificate issued by Ward Office with all sponsors

Letter of Sponsorship (Witnessed by Advocate)

After completing all financial documents issue No Objection Letter from Ministry of Education for fee payment (**Transcript, Citizenship, Offer Letter & Rs. 2000 for NOL**)

Pay 1st year's tuition fee (As per your offer letter) to the College/University from the shown funds & get TT confirmation, Loan Disburshment letter for Visa Letter

Apply for Visa Letter - it takes 3 days to 10 days for the visa letter

## OTHER DOCUMENTS FOR VISA AFTER GETTING VISA LETTER (Original and Copies of all documents)

No gaps in CV – if there are gaps they must be fully explained.

Police Report (Not more than 6 months Old)

**Final Visa Statement of Purpose** - Details of what, why and for how long you intend to study in Ireland etc. It is strongly advised to personalise your study plan and not submit a generic student plan copied from the internet. Evidence of your intention to return to Nepal following completion of your studies in Ireland, for example, how do you intend to utilise the qualification upon return to India.

<p>Online Visa Form (<a href="https://www.visas.inis.gov.ie/avats/OnlineHome.aspx">https://www.visas.inis.gov.ie/avats/OnlineHome.aspx</a>)</p>			
<p>Questionnaire to Accompany Student Visa Applications</p>			
<p>Visa Fee - INR 6,800 Bank Draft favoring "<b>Embassy of Ireland, New Delhi</b>" payable at New Delhi, India</p>			
<p>The VF Service charge of NPR 4000/- bank draft favoring "<b>VF SERVICES MAURITIUS PTE LTD</b>" payable at Kathmandu</p>			
<p>Recent MRP Size Photographs</p>			
<p><b>THREE WEEKS RULES</b></p>			
<p>Student applications received in the Visa Office less than 3 weeks prior to the course start date (not extension date) will be returned unprocessed. Note it could take 3/4 working days for VFS to deliver the application to the Visa Office – visit our website for VFS's estimated delivery/collection schedule to/from the Visa Office. The onus is on each applicant to ensure this timeframe is met, no exceptions will be made.</p>			
<p><b>PROCESSING TIMES</b></p>			
<p>A student application cannot be submitted more than 4 months prior to the course start date. If an application is received it will be returned unprocessed.</p>			
<p>We strongly advise student visa applicants to submit their application at least 6 weeks prior to the course start date. Please note the processing time can depend on the complexity of the application and also depend on the number of applications submitted.</p>			
<p><b>DECISIONS</b></p>			
<p>Visa decisions are published twice a week on our website, on the page called "Weekly Decision Reports". You can check a decision by entering the Visa Reference Number</p>			
<p><b>REFUSED - SUBMMITING AN APPEAL</b></p>			
<p>All refusals are issued with a letter giving the full reasons for refusal. Appeals may be submitted to this office within 2 months of the date of refusal. Appeals can only be made by post</p>			
<p>The above requirements are intended to act as a guideline only and do not limit the discretion of the Visa Officer in determining individual applications.</p>			
<p>The Visa Office reserves the right to request further documentation to assist in processing a visa application.</p>			
<p><b>FOR MORE INFORMATION</b></p>			
<p><a href="http://www.dfa.ie">www.dfa.ie</a></p>			