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**Sample 3 for GREEN GARD**

**EXPERIENCE CERTIFICATE**

Date - .....

American Consulate General, (Name of City),  
ABC House,  
Martyr Road,  
Name of City - xxxxxx  
Name of Country.

Re: Employment Verification for (name of applicant)

Dear Sir/Madam,

This letter is to confirm that (name of applicant) is employed with (name of company) since (Date of Joining) as a full-time employee. He/she holds the post of (Name of Post). His/her annual salary is \$ #### (amount of money in US dollars).

Please feel free to contact us for any further information required by you office.

Sincerely,

(Name of Personnel/CEO)  
(Company Seal)  
Name and Address of the Organization